

WORKSHEET FOR INSIDE OFFICE USE ONLY

Attraction: _____

Date: ____/____/____

Billing: _____ Other Artists On Bill: _____

Headliner: _____ Opening Act: _____

Showtime: _____ Number of Sets: _____

Performance Time: _____ Length of Each Set: _____

Load-In Time: _____ Load-In Time: _____

Fee: _____

Venue: _____ Address: _____

City: _____ State: _____ Zip: _____

Phone: () - Fax: () -

Capacity: _____ Tickets: _____ GP: _____

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Purchaser: _____

Signer: _____

Name: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Signer's Business Phone: () - Signer's Home Phone: ()

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Local Contact's Phone: () - Fax: () -

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Hall & Rental Expenses

Tickets

Advertising

Rent _____ %
Security _____
Police _____
Stagehands _____
Loaders _____
Riggers _____
Spot Operators _____
Forklift _____
Steward _____
Electricians _____
Stage Manager _____

Printing _____	Radio _____
Distribution _____	TV _____
Commission _____	Newspapers _____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Equipment Rental

Others

Guest Stars

Sound _____
Lighting _____
Spotlights _____
Runner _____

Insurance _____
BMI/ASCAP _____
Catering _____
Taxes _____

AGENT: _____

DATE OFFERED: _____ ACCEPTED: YES NO

MusicSponge.com